



Terrance G. Alexander, Director

University of Michigan  
Occupational Safety & Environmental Health  
Campus Safety Services Building  
1239 Kipke Drive, Ann Arbor, MI 48109-1010  
Phone: 734 647-1143 ♦ Fax: 734 763-1185

**Please complete the following information and submit your request for ergonomic assistance.**

Employee Name:	Date:
Email:	University ID#:
Job Title:	Building:
Department:	Room Number:
Work Phone:	Campus Address:
Cell Phone/Pager:	Supervisor:
Supervisor's Email:	Supervisor's Phone:

**Reason for Request:**

- New Workstation
- Discomfort
- Prevention
- Group Training
- Other – Please Explain:

**Are you currently receiving medical treatment for your ergonomic discomfort?**

- Yes
- No